

FEBRUARY 7, 2012

CITY COUNCIL MEETING MINUTES

7:00 P.M.

**ITEM # 1** – Mayor Dennis Wilson called the meeting to order with councilpersons, Danielle Verkamp, Don Poskin, David Watkins, Don Moore, Margaret Roberts, Rodney Edwards and Bryan Lambeth were present for the meeting. Also present for the meeting were employees Sarah Wheeler, John Edgar, Mike Licklider. Citizens and interested parties Denise Griffin, Boy Scout Troop 95, Lowell Tonding, Joshua Cohen, Jesse Singleton, Leader Journal’s Greg Edwards, and Saint James Press’ Chris Daniels.

**ITEM #2** – Boy Scout Troop 95 along with Mayor Wilson led in the Pledge of Allegiance.

**ITEMS #3** – Mayor Wilson appointed Alan Sachs to fill the empty seat in Ward 1 until the April election. A motion was made by Councilman Edwards to approve the appointment, and seconded by Councilwoman Roberts. All council members voted “aye”. Mr. Sachs was not available for this meeting but will be sworn in by Clerk Wheeler at the next regular meeting in March.

**ITEM #4** – A motion was made by Councilman Moore to approve the Regular Meeting minutes from January 3, 2012. The motion was seconded by Councilwoman Roberts. Upon vote, all council members voted “aye”. The minutes were approved as written.

**ITEM #5** – A motion was made by Councilman Watkins, and seconded by Councilwoman Verkamp to approve the January 2012 bills to be paid. All council members voted “aye”.

**ITEM #6** – Denise Griffin requested to speak with the Council concerning cooking and candle making classes she would like to hold at the Depot. Some of the concerns from the Council were insurance coverage and proper ventilation for cooking. The Mayor asked Mrs. Griffin to call him to set up a time and talk about the issue further.

**ITEM #7 – Bill No. 12-1020:** Amending Chapter 2, Administration of the St. James City Code was read aloud title only two times by Clerk Wheeler. Councilman Watkins expressed his concerns about passing an Ordinance before the Council has agreed to go to a City Administrator form of Government. He stated he still believes that it is against MO State Statute for the City Administrator to be over the Police Department and Municipal Utilities. Mayor Wilson informed Councilman Watkins that this had been reviewed with the City Attorney and it was ok. Councilwoman Roberts made a motion to approve Bill No. 12-1020 to become an Ordinance. Councilwoman Verkamp seconded the motion. Upon roll call, the voting was as follows: Councilwoman Verkamp “aye”; Councilman Poskins “aye”; Councilman Watkins “no”; Councilman Moore “no”; Councilwoman Roberts “aye”; Councilman Edwards “aye”; Councilman Lambeth “no”. Mayor Wilson stated the motion had passed. Bill No. 12-1020 becomes Ordinance No. 12-1020 and will be made part of the Codes of the City of St. James.

**ITEM #8** – Mayor Wilson mentioned that the City Administrator job announcement found in the packets would be advertised on the internet and in the paper. The advertising cost was estimated to be around \$1,000.

**ITEM #9 – Resolution No. 12-1021** awarding a contract to Wright Construction for the City Hall & Justice Center remodel was read aloud, title only by Clerk Wheeler. Councilwoman Roberts made a motion to approve Resolution No. 12-1021 as written. Councilman Poskins seconded the motion. Upon roll call, the voting was as follows: Councilman Lambeth “aye”; Councilman Edwards “aye”; Councilwoman Roberts “aye”; Councilman Moore “no”; Councilman Watkins “no”; Councilman Poskin “aye”; Councilwoman Verkamp “aye”. Resolution No. 12-1021 was approved.

**ITEM #10 – Resolution No. 12-1022** approval to enter in to contract for with C.M. Archer Group for Engineering Services for Wastewater System Improvements was read aloud, title only by Clerk Wheeler. Councilwoman Roberts made a motion to approve Resolution No. 12-1022 as written. Councilman Edwards seconded the motion. Upon roll call, the voting was as follows: Councilman Lambeth “aye”; Councilman Edwards “aye”; Councilwoman Roberts “aye”; Councilman Moore “aye”; Councilman Watkins “aye”; Councilman Poskin “aye”; Councilwoman Verkamp “aye”. Resolution No. 12-1022 was approved.

**ITEM #11 – Resolution No. 12-1023** acceptance and compliance with various requirements to obtain financial assistance from the USDA, RD was read aloud, title only by Clerk Wheeler. Councilman Edwards made a motion to approve Resolution No. 12-1023 as written. Councilman Moore seconded the motion. Upon roll call, the voting was as follows: Councilman Lambeth “aye”; Councilman Edwards “aye”; Councilwoman Roberts “aye”; Councilman Moore “aye”; Councilman Watkins “aye”; Councilman Poskin “aye”; Councilwoman Verkamp “aye”. Resolution No. 12-1023 was approved.

**ITEM #12** – A motion was made by Councilwoman Roberts and seconded by Councilman Watkins to approve the Change Order for Phelps Substation with Sachs Construction. All council members voted “aye”. The motion carried.

**ITEM #13** – A motion was made by Councilman Watkins and seconded by Councilwoman Roberts to approve the purchase of the recycle trailer for the Sanitation Department. All council members voted “aye”. The motion carried.

**ITEM #14** – A motion was made by Councilman Moore and seconded by Councilwoman Roberts to amend the substation engineering contract with Allgeier, Martin and Associates. All council members voted “aye”. The motion carried.

**ITEM #15** – A motion was made by Councilman Poskin and seconded by Councilwoman Roberts to approve the public education campaign and material for the Wastewater Revenue Bond Issue. All council members voted “aye”. The motion carried.

**ITEM #16** – Candace was unable to attend the meeting, therefore there was no report.

**ITEM #17** – Mayor Wilson handed out a thank you letter he received from retired Clerk Marilyn Woolsey. Mayor Wilson reported that he had written a letter to the Governor stating his displeasure with USPS closing down the Springfield plant. He stated that it would most likely add 4-6 days on citizens receiving their utility bills. Mayor Wilson presented the Council with a list of upcoming MODOT projects in Phelps Co, and briefly discussed. The Mayor stated that the ribbon cutting for the tie line and substation would be held on March 5, 2012 and also that the Beautify St. James committee would be building a gazebo in town for community events.

**ITEM #18** – With no further items to discuss, Councilwoman Roberts made a motion to adjourn. Councilman Watkins seconded the motion. All council members voted “aye”.

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Mayor, Dennis Ira Wilson

ATTEST:

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City Clerk, Sarah Wheeler

CC: Mayor Wilson, Chitwood, Watkins, Edwards, Roberts, Moore, Verkamp, Lambeth, Poskin