

November 9, 2015
St. James Municipal Center
City Council Meeting

6:00 PM

AGENDA ITEM: Utility/City Council Joint Meeting

The Utility Board and City Council met at 6:00 pm before the regularly scheduled Council Meeting to discuss rates. A 1% Electric rate increase for April 2016 and a 20% Water rate increase for the same time were both voted on by the Utility Board and recommended to the City Council for approval at next month's meeting. Please see attached Utility Board meeting minutes.

7:15 PM

AGENDA ITEM: Call To Order

Mayor White called the meeting to order. The following councilmembers were present: Councilman Sachs, Councilman Huster, Councilman Smith, Councilman Edwards, Councilwoman Weatherly, Councilman Mitchell and Councilman Watkins. City Administrator Harold Selby and City Clerk Sarah Wheeler were also in attendance.

AGENDA ITEM: Pledge of Allegiance

Mayor White led the Council in the Pledge of Allegiance.

AGENDA ITEM: Approve Agenda

Vote or To Do: New Vote Item

Councilman Sachs made a motion to approve the agenda for the November 9, 2015 regular meeting. Councilman Watkins seconded the motion. All Councilmembers voted "aye".

AGENDA ITEM: Approve Minutes

Vote or To Do: New Vote Item

Councilman Sachs made a motion to approve the minutes from the October 13, 2015 regular meeting. Councilman Watkins seconded the motion. All Councilmembers voted "aye".

AGENDA ITEM: Approve Bills

Vote or To Do: New Vote Item

Councilman Huster made a motion to approve the October bills to be paid. Councilwoman Anselm seconded the motion. All councilmembers voted "aye".

AGENDA ITEM: Citizen Comments

There were no citizen comments.

AGENDA ITEM: Committee Reports

Discussion: Committee Reports

- POLICE

Councilman Sachs stated that the police department was still a man short from the resignation of Officer Strange, but they would continue taking applications.

- IDA

The IDA had held a meeting this afternoon and discussed the Cohen expansion more. Cohen would like to add 25 new employees.

- SANITATION

Councilman Watkins mentioned that the sanitation department had got the pipes put in the ground at the shed and that Ron was currently working on getting a correct count of dumpsters and sizes around the city.

- CITY ADMINISTRATOR

Harold mentioned that he had received a proposal of \$10,000 to redo the city Code book. The process would take approximately a year to go through each section and bring it up to date. Harold asked if the council would like to move forward with this and figure out next where it would come out of the budget from and start working on it. The council agreed that they would like to move forward and see what needs to be done next.

Next Harold asked if the council would like to move forward with the Solar Farm initiative. The city would need approximately 15 acres and be operational by December 2016 in order to get the tax credits. The council agreed that that they did not want to move forward at this time with that project.

- MAYOR

Mayor White asked the council how much they would like to give the employees for city bonuses this year. After discussing the amount given in the past, it was agreed to give the usual amount of \$125 to each employee.

Mayor White mentioned the annual employee appreciation dinner and that it would be sometime in January after the holidays during the lunch hour. All employees, volunteers and spouses would be invited.

Finally Mayor White mentioned the left over tape and trash left at the four way stops on the poles from weekend yard sales. He would like city to look at this more closely and enforce it so it does not make the town look bad with litter.

AGENDA ITEM: Mayor's Appointments

Discussion: Mayor's Appointments

Mayor White appointed Nathaniel Mitchell as the City Council Liaison for the Park Board.

AGENDA ITEM: Ordinance No. 15-1068 – Nuisance Ordinance

Vote or To Do: Ordinance No. 15-1068 – Nuisance Ordinance

Clerk Wheeler read Ordinance No. 15-1068 for the second and final reading. Councilman Sachs made a motion to approve Ordinance No. 15-1068. Councilman Edwards seconded the motion. All councilmembers voted "aye".

AGENDA ITEM: Utility Organizational Chart

Discussion: Utility Organizational Chart

Harold mentioned that the Utility Board had recently redone and passed a new organizational chart. This would separate the electric workers from the water/sewer so that there is more time for the electric department to get their work completed. The city council agreed that the organizational chart should change to the new version.

AGENDA ITEM: Energy Savings Audit

Discussion: New Discussion Item

Harold asked the council if they would like to move forward with the energy savings audit that would look at our current system and give us a cost of what it would take to put in new readers and how much it would save the city in the long run. He mentioned that the audit was completely free and after they were done they would give a presentation to the council on the findings and the cost to put in the new readers.

Councilman Edwards made a motion to approve the Mayor to sign the contract to the free Energy Savings Audit. Councilman Huster seconded the motion. All Councilmembers voted "aye".

AGENDA ITEM: Citizen Concern

Discussion: Citizen Concern

Councilman Edwards mentioned that a citizen had contacted him concerned with fire pits burning all night. Mayor White mentioned that Bruce Parton, Fire Chief was getting an ordinance together to present to the council on this issue already. It should be on the agenda for next month's meeting.

AGENDA ITEM: Adjournment

Vote or To Do: Adjourn

With no further business to discuss, Councilman Anselm made a motion to adjourn. Councilman Huster seconded the motion. All councilmembers voted “aye”.

Mayor, Jim W. White

ATTEST:

City Clerk, Sarah Wheeler

Date