

DECEMBER 05, 2011

CITY COUNCIL MEETING MINUTES

7:00 P.M.

**ITEM # 1** – To allow the Council to experience the newly remodeled City building and as a special treat for the City Clerk's final City Council meeting before her retirement on December 30, 2011, the December 05, 2011 City Council regular and public hearing meeting was held at the YEP Firehouse Coffee-shop on 103 E. Hardy St.

Mayor Dennis Wilson called the meeting to order with councilpersons, Danielle Verkamp, Don Moore, Margaret Roberts, Rodney Edwards, Bryan Lambeth, Don Poskin, David Watkins and Wendy Chitwood present for the meeting. Also present for the meeting were employees Marilyn Woolsey, Candace Connell, Chief Anderson, Mike Licklider, J.R. Marcus, citizens and interested parties Richard Woolsey, Jesse Singleton, Sheran Ashby, Steve Telsher, Debbie Parton, Jennie Miller, Tamara, Terrill and Halee Story and Leader Journal's Greg Edwards, Saint James Press' Chris Daniels.

**ITEM # 2** – Mayor Wilson led in the Pledge of Allegiance and reminded us of Pearl Harbor's 70<sup>th</sup> anniversary Remembrance Day on 12-07-2011.

**ITEM # 3** – On a motion by Margaret Roberts and a second by David Watkins the November 7th, 2011 Regular and Public Hearing Council minutes were approved as written. The vote is as follows: Don Moore-aye, Danielle Verkamp-aye, Margaret Roberts-aye, David Watkins-aye, Bryan Lambeth-aye, Rodney Edwards-aye, Don Poskin – aye, Wendy Chitwood - aye.

**ITEM # 4** – On a motion by Margaret Roberts and a second by Don Poskin adjusting the departmental deficit accounts and the November 2011 City General fund bills, listed below, and the Utility General bills, in the amount of \$703,494.28 were unanimously approved for payment. The vote is as follows: Don Moore-aye, Danielle Verkamp-aye, Margaret Roberts-aye, David Watkins-aye, Bryan Lambeth-aye, Rodney Edwards-aye, Don Poskin – aye, Wendy Chitwood - aye.

**ITEM # 5** –

- Residents living on Amanda Ave. were present to stress their concern and were anxious for the drainage project landscaping to be completed.
- J.R. Marcus was present to report on the new playground equipment that was installed at the Nelson A. Hart Park. He also reported that the Park Board had decided to name the playground in honor of the retiring city clerk. At which time Mayor Wilson uncovered a sign that read "Welcome to Marilyn's Playground – Named in Honor of Marilyn S. Woolsey – St. James City Clerk – (1976 – 2011). (The City Clerk was surprised, speechless and very appreciative of the honor. A very emotional evening.)

On a motion by Margaret Roberts and a second by Don Poskin it was unanimously approved to name the playground as presented. The vote is as follows: Don Moore-aye, Danielle Verkamp-aye, Margaret Roberts-aye, David Watkins-aye, Bryan Lambeth-aye, Rodney Edwards-aye, Don Poskin – aye, Wendy Chitwood - aye.

Mayor Wilson also presented the City Clerk with a 35 years of service plaque and a Life Time Membership Certificate and pin from the Certified City Clerks and Financial Officers Association.

**ITEM # 6** – Steve Telsher with Sapp and Associates presented the proposed bidding and construction schedule and color scheme for the remodeling of the City Hall and Justice Center.

On a motion by Margaret Roberts and a second by Danielle Verkamp it was unanimously approved to solicit Request for Bids regarding the remodeling of the buildings. The vote is as follows: Don Moore-aye, Danielle Verkamp-aye, Margaret Roberts-aye, David Watkins-aye, Bryan Lambeth-aye, Rodney Edwards-aye, Don Poskin – aye, Wendy Chitwood - aye.

**ITEM # 7** – Regarding City employee health insurance renewal, Sheran Ashby, the cities Agent of Record, recommended we stay with Coventry Health Care, in 2011 know as Mercy a Coventry Health Plan, at a \$3,000 deductible, in place of the current \$2,000 deductible, leaving the employees to again pay only the first \$1,000 with the city picking up the remainder for both employee and their dependents on the plan. She also recommended the HRA reimbursement be the same for retired employees, who will be on COBRA in 2012.

On a motion by Don Moore and a second by Wendy Chitwood the Council approved staying with Coventry Health Care, increasing the deductible to \$3,000 with the city picking up the deductible after the employee and retirees have paid the first \$1,000 deductible. The vote is as follows: Don Moore-aye, Danielle Verkamp-aye, Margaret Roberts-aye, David Watkins-aye, Bryan Lambeth-abstain (conflict of interest-wife is a city employee), Rodney Edwards-aye, Don Poskin – aye, Wendy Chitwood - aye.

**ITEM # 8** – Debbie Parton, representing St. James Chamber of Commerce, reminded the Council of her presentation at last month's Council meeting where the City was to decide what improvements City employees could do for the Tourist Information Center upgrade and thanked them for what they had done. She also requested the transfer of \$25,000 so they could complete Phase 1 of the necessary building renovations.

After some discussion, on a motion by Margaret Roberts and a second by Don Poskin the Council authorized Mayor Wilson to approve the transfer of \$25,000 to the Chamber of Commerce for Phase 1 of the Tourist Information Center building upgrade when three bids have been submitted for the project. The vote is as follows: Don Moore-nay, Danielle Verkamp-aye, Margaret Roberts-aye, David Watkins-nay, Bryan Lambeth-aye, Rodney Edwards-aye, Don Poskin – aye, Wendy Chitwood - aye.

**ITEM # 9 – Proposed Ordinance # 11-1018 – establishing a date for the General City Election and filing period for the candidates seeking city offices** was posted, given to the City Council twenty four hours prior to the meeting and read twice by title at the meeting. On a motion by Margaret Roberts and a second by Wendy Chitwood the Ordinance was approved. The vote is as follows: Don Moore-aye, Danielle Verkamp-aye, Margaret Roberts-aye, David Watkins-aye, Bryan Lambeth-aye, Rodney Edwards-aye, Don Poskin – aye, Wendy Chitwood – aye.

**ITEM # 10** – On a motion by Margaret Roberts and a second by David Watkins the Automatic Meter Reading Contract with Landis & Gyr, as recommended by the Utility Board, was unanimously approved. The vote is as follows: Don Moore-aye, Danielle Verkamp-aye, Margaret Roberts-aye, David Watkins-aye, Bryan Lambeth-aye, Rodney Edwards-aye, Don Poskin – aye, Wendy Chitwood - aye.

**ITEM # 11** – On a motion by Brian Lambeth and a second by David Watkins, at the recommendation of the Utility Board, Phelps Sub-station construction change order, allowing a 30 day extension, was unanimously approved. The vote is as follows: Don Moore-aye, Danielle Verkamp-aye, Margaret Roberts-aye, David Watkins-aye, Bryan Lambeth-aye, Rodney Edwards-aye, Don Poskin – aye, Wendy Chitwood - aye.

**ITEM # 12** – City Administrator position Job Description and Organizational Chart was presented for review.

**ITEM # 13** – On a motion by David Watkins and a second by Margaret Roberts the city employee year-end bonus was approved at \$125.00 again the year. The vote is as follows: Don Moore-aye, Danielle Verkamp-aye, Margaret Roberts-aye, David Watkins-aye, Bryan Lambeth-abstain (conflict of interest-wife is an employee), Rodney Edwards-aye, Don Poskin – aye, Wendy Chitwood - aye.

**ITEM # 14** – Wendy Chitwood has moved out of Ward # 1 and has resigned as Councilwoman effective January 01, 2012. On a motion by Don Moore and a second by Margaret Roberts Wendy's resignation was accepted. The vote is as follows: Don Moore-aye, Danielle Verkamp-aye, Margaret Roberts-aye, David Watkins-aye, Bryan Lambeth-aye, Rodney Edwards-aye, Don Poskin – aye, Wendy Chitwood - abstain.

**ITEM # 15** – On a motion by Don Moore and a second by Wendy Chitwood certain Police Department files were approved for destruction as follows: 1986-1989 radio traffic reports, 1978 tickets, city council notes, photos, accidents, juvenile reports, burglaries, dog bites, breaking and entering, stolen and recovered property, unsecured business, other, bicycles, Jan.-Dec. reports, dwi, and drug charges. The vote is as follows: Don Moore-aye, Danielle Verkamp-aye, Margaret Roberts-aye, David Watkins-aye, Bryan Lambeth-aye, Rodney Edwards-aye, Don Poskin – aye, Wendy Chitwood - aye.

**ITEM # 16** – Street Superintendent John Edgar reported the department has been busy removing leaves, working on the storm drainage project on Courtney Street and that Dale Benson has retired from the department and Mitchell Hoewel has been hired for his replacement.

**ITEM # 17** – Candace Connell reported 31 resumes have been received to date for the City Clerk position of which seven have been schedule to be interviewed. From those seven three will be chosen for a second interview scheduled for Monday, December 12<sup>th</sup>, 2011 at which time the Council is invited to attend. December 29<sup>th</sup> will be an all day drop in reception for the retiring City Clerk with an employee luncheon in her honor from 11:30 to 1:30.

**ITEM # 18** - Mayor Wilson reported MoDOT will be surfacing HWY KK to the 68 intersection and the Courts ruled in favor of Cities regarding Missouri Gas Pipe Line issue.

**ITEM # 19** – No action.

**ITEM # 20** – On a motion by David Watkins and a second by Don Moore the meeting adjourned at 9:00 P.M.

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 Mayor – Dennis Ira Wilson

ATTEST:

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 City Clerk

NOVEMBER 2011 BILLS & SALARIES

DEPOSITED IN GEN. FUND

GENERAL	\$	42,567.90	RE TAX/BLDG	\$	2,121.30
POLICE	\$	41,067.20	PERMIT/MISC	\$	-
COMMUNITY DEV.	\$	6,003.16	CABLE TV FRANCHISE	\$	23,623.69
CODES ADMIN	\$	1,397.49	SALES TAX	\$	125.20
MUNICIPAL COURT	\$	9,435.38	INTEREST	\$	9,258.50
SANITATION	\$	40,897.70	MUNICIPAL COURT	\$	36,163.24
STREET	\$	27,192.12	SANITATION	\$	11,360.47
TRANS. SALES TAX	\$	32.00	GAS TAX/PERMITS	\$	11,811.87
TIC/c of c	\$	2,850.65	TRANS. SALES TAX	\$	3,208.69
PARK	\$	1,463.50	TIC	\$	1,056.74
SUMMER SPORTS	\$	10,041.05	PARKS	\$	8,058.59
SWIMMING POOL	\$	4,322.38	SUMMER SPORTS	\$	11,797.79
UT TO REIMB	\$	(5,480.57)	SWIMMING POOL	\$	32,153.84
DEPOT	\$	-	UT PILOT	\$	100.00
			DEPOT	\$	
<b>TOTAL</b>	<b>\$</b>	<b>181,789.96</b>		<b>\$</b>	<b>150,839.92</b>