

FEBRUARY 07, 2011

CITY COUNCIL MEETING MINUTES

7:00 P.M.

ITEM # 1 - Mayor Dennis Wilson called the meeting to order with councilpersons, Jim White, David Watkins, Danielle Verkamp, Don Moore, Don Poskin (7:20), Margaret Roberets and David Cottingham present for the meeting. Also present for the meeting were employees Candace Connell, Police Chief Anderson, John Edgar, Mike Licklider, City Clerk Woolsey, Mark Davis, Clay Coffman and Leader Journal's Kathleen Meyer also Saint James Press' Chris Daniels.

ITEM # 2 – Mayor Wilson led in the Pledge of Allegiance.

ITEM # 3 - On a motion by David Cottingham and a second by Jim White the January 10, 2011 Regular Council minutes were approved as written. The vote is as follows: Don Moore-aye, Danielle Verkamp-aye, Margaret Roberts-aye, David Watkins-aye, Jim White-aye, Rodney Edwards-absent, Don Poskin – absent, David Cottingham - aye .

ITEM # 4 – On a motion by Jim White and a second by David Watkins the paying of January 2011 City General fund bills, listed below, and the Utility General bills in the amount of \$751,262.44 were unanimously approved. The vote is as follows: Don Moore-aye, Danielle Verkamp-aye, Margaret Roberts-aye, David Watkins-aye, Jim White-aye, Rodney Edwards-absent, Don Poskin – absent, David Cottingham - aye .

ITEM # 5 – Citizen Input: None.

ITEM # 6 – Beautify St. James President Gini Gaunt shared the groups 2010 projects and showed where they have spent \$5,954 on planters, plants, December decorations, trash can lids, Depot, and constructing the pergola for T.I.C. She also requested the City include its annual \$1,000 donation towards BSTJ 2011 projects in its 2011/2012 budget.

ITEM # 7 – Proposed Resolution # 11-186 - Authorizing the mayor to sign all documentation and pursue all activities pertinent to the St. James Area Community Foundation project of renovating the Nelson Hart Community Hall to be paid through donations and fundraising was given to the City Council 24 hours prior to the meeting and read once by title at the meeting. On a motion by Margaret Roberts and a second by Danielle Verkamp the proposed resolution passed. The vote is as follows: Don Moore-aye, Danielle Verkamp-aye, Margaret Roberts-aye, David Watkins-aye, Jim White-aye, Rodney Edwards-absent, Don Poskin – absent, David Cottingham - aye .

ITEM # 8 – Proposed Resolution # 11-187 - Authorizing the mayor to sign all documentation and pursue all activities pertinent to enter into contract with the lowest, responsive and responsible bidder regarding contract documents, specifications and drawings covering the construction of the St. James electrical sub-transmission and distribution systems Parker Industrial Tie Circuit Phase I was given to the City Council 24 hours prior to the meeting and read once by title at the meeting. On a motion by Margaret Roberts and a second by Jim White the proposed resolution passed. The vote is as follows: Don Moore-aye, Danielle Verkamp-aye, Margaret Roberts-aye, David Watkins-aye, Jim White-aye, Rodney Edwards-absent, Don Poskin – absent, David Cottingham - aye

ITEM # 9 - Proposed Ordinance – 11-1004 - To establish a maintenance/upkeep annual rate to be assessed as annual lease costs to the organizations that have full-time use of municipally owned buildings was posted and given to the Council 24 hours prior to the meeting and read twice by title at the meeting. On a motion by Margaret Roberts and a second by Jim White the proposed ordinance passed. The vote is as follows: Don Moore-aye, Danielle Verkamp- aye, Margaret Roberts-aye, David Watkins-aye, Jim White-aye, Rodney Edwards-absent, Donald Poskin – absent, David Cottingham – aye.

ITEM # 10 – On a motion made by David Cottingham and a second by David Watkins it was unanimously approved to accept the Transportation Sales Tax advisory committee's recommendation for streets to be asphalted in 2011 as follows:

STREET	WIDTH- FT.	LENGTH- FT.	DEPTH
MARCELLA - 68 TO MERAMAC	30	665	2"
LOLA LANE & CORNICK DR.	24	1643	3"
MARY'S PLACE	24	318	3"
JILL DR.	28	550	2"
JANA LN.	24	1300	2"
TERRY LN	25	860	2"
ST. ANTHONY	24	369	2"

JAMES LANE	24	2500	2"
HARDY - BOURBEUSE TO PINTO	27	1193	2"
SCIOTO - BOURBEUSE TO JACKSON	27	390	2"
WISHON - JAMES BLVD. TO WINTER	26	334	2"
WINTER - WALTERS TO MEULLER	30	427	2"
MEULLER - WINTER TO JAMES BLVD.	24	300	2"
ST. FRANCIS CIRCLE	26	225	2"

NOTE: APPROX 3,257 TONS AT \$65.00 = \$211,705.00

ITEM # 11 – On a motion by Don Poskin (who entered 5 minutes prior) and a second by David Watkins the Council agreed to accept the Utility Boards recommendation to approve Allgier, Martin & Associates’ recommendation for the lowest, responsible and responsive bid for the following Sub-station bids:

- a) SJ – 10-4M – 138kV Instrument Transformer.
- b) SJ – 10 – 3M -138 kV SF6 Breakers.
- c) SJ – 10- 6M – Battery & Charger.
- d) SJ – 10 – 2M – Low Voltage Power & Control Cable.
- e) SJ – 10 – 7M – Pre-Fabricated Substation Control Bldg.

The vote is as follows: Don Moore-aye, Danielle Verkamp- aye, Margaret Roberts-aye, David Watkins-aye, Jim White-aye, Rodney Edwards-absent, Donald Poskin – aye, David Cottingham – aye.

ITEM # 12 – On a motion by Don Poskin and a second by Margaret Roberts the Council agreed to accept the Utility Boards recommendation to approve C.M. Archer’s recommendation for the lowest, responsible and responsive bid for the electrical equipment and materials for the Parker Industrial Tie Line. The vote is as follows: Don Moore-aye, Danielle Verkamp- aye, Margaret Roberts-aye, David Watkins-aye, Jim White-aye, Rodney Edwards-absent, Donald Poskin – aye, David Cottingham – aye.

ITEM # 13 – Clay Coffman gave an overview of St. James Municipal Aquatic Center as follows:

- The facility has a 300 person capacity;
- Its official name is St. James Tiger Shark Waterpark as a result of the pool naming contest. Middle School student, Collin Smith, won the pool naming contest and will receive a family pass plus be involved in the ribbon cutting at the grand opening on Sunday, May 22, 2011 as his reward.
- The opening day is scheduled for Friday, May 27, 2011;
- Close on Sunday, September 4, 2011.
- The regular operating hours are Monday – Saturday 12:00 p.m. to 7 p.m. and Sunday 12 p.m. to 6 p.m.
- Open Saturdays and Sundays after August 19, 2011 through Labor Day weekend;
- Pool Rates: Family season pass \$125.00, Individual season pass \$75.00, daily pass \$3.00;
- Full facility rental and several programs will be available.

ITEM # 14 – On a motion by Margaret Roberts and a second by David Cottingham it was unanimously approved to accept the Safe Routes to School engineering selection committee’s recommendation of CM Archer Group for engineering design, bidding and construction management services for the Parker Lane grant project. There were six firms who bid and CM Archer Group ranked the highest. The vote is as follows: Don Moore-aye, Danielle Verkamp- aye, Margaret Roberts-aye, David Watkins-aye, Jim White-aye, Rodney Edwards-absent, Donald Poskin – aye, David Cottingham – aye.

ITEM # 15 – On a motion by Margaret Roberts and a second by Don Poskin it was unanimously approved for the City and Utility departments paying equal amounts towards the actual design for the police building and city hall renovations with SAPP Design Group. The vote is as follows: Don Moore-aye, Danielle Verkamp- aye, Margaret Roberts-aye, David Watkins-aye, Jim White-aye, Rodney Edwards-absent, Donald Poskin – aye, David Cottingham – aye.

ITEM # 16 - Committee Reports:

All departments are running smoothly.

On a motion by Jim White and a second by Margaret Roberts it was unanimously approved to invest the proceeds from the municipal bond issuance through Phelps County Bank at a higher rate than was approved with MoSip at the January 10, 2011 meeting. The vote is as follows: Don Moore-aye,

Danielle Verkamp- aye, Margaret Roberts-aye, David Watkins-aye, Jim White-aye, Rodney Edwards-absent, Donald Poskin – aye, David Cottingham – aye.

Councilman White announced our annual budget workshop is set up for March 21st at 5:30 p.m. with City Council and department heads to be present. Refreshments will be served.

Councilwoman Roberts reported two used patrol cars are to be purchase from the Missouri State Agency for Surplus Properties for the police department at a cost of \$5,500 for both. She also reported we have been gifted with a certified police dog which a handler will be interviewed from our current personnel and a car will be outfitted for the dog. It will be approximately three months before the project is operational.

Councilman Cottingham reported the purchase of a used 1997 dump truck for the Street Department and the old dozer has been sold recouping some of the cost for the truck purchase. He also reported a total of 54 over time hours have been worked during the most recent ice and snow storm.

ITEM # 17 – Director of Community Development reported the pool budget is on target and we may be in position to purchase a climbing wall for it. She also reported because of dedicated volunteers the Comprehensive Plan should be final in July of 2011 and the light poles are up in the Industrial Park.

ITEM # 18 - Mayor's Comments:

- The Snelson Brinker cabin property has been found to be deeded to St. James Historical Society. The prognosis is not clear as to what will be done with the property.
- The progressive dinner to help fund the community hall renovation is scheduled for February 26th.
- The district tournament is scheduled for February 25th and 26th in St. James.
- The USSSA games will be played in our park this year.
- St. James Kiwanis is to be in charge of a Medication Kick Back Program to start in March 2011.

ITEM # 19 – On a motion by Don Moore and a second by Danielle Verkamp, pursuant to 610.021 (3) of the Missouri Revised Statues the open meeting adjourned to closed session.

Mayor Wilson called the closed session to order to discuss personnel issues in which no action was taken.

On a motion from Don Moore and a second by Jim White it was unanimously approved to adjourn the closed session and return to open session.

On a motion by Margaret Roberts and a second by David Watkins the meeting adjourned.

 Mayor – Dennis Ira Wilson

ATTEST:

 City Clerk

<u>JANUARY 2011 BILLS & SALARIES</u>		<u>DEPOSITED IN GEN. FUND</u>	
GENERAL	\$ 10,213.91	RE TAX/BLDG PERMIT/MISC	\$ 102,406.07
POLICE	\$ 35,964.19	CABLE TV FRANCHISE	\$ 4,909.23
COMMUNITY DEV.	\$ 4,160.31	SALES TAX	\$ 31,545.71
ENGINEER	\$ 1,366.02	INTEREST	\$ 159.86
MUNICIPAL COURT	\$ 6,913.61	MUNICIPAL COURT	\$ 13,020.70
SANITATION	\$ 30,019.58	SANITATION	\$ 36,772.16
STREET	\$ 30,416.43	GAS TAX/PERMITS	\$ 14,246.52
TRANS. SALES TAX	\$ 32.00	TRANS. SALES TAX	\$ 15,772.75
TIC	\$ 3,043.45	TIC	\$ 2,160.03
PARK	\$ 270.57	PARKS	\$ 14,460.59
SUMMER SPORTS	\$ 8,038.46	SUMMER SPORTS	\$ 12,865.85
SWIMMING POOL	\$ 172.41	SWIMMING POOL	\$ 11,878.87
UT TO REIMB	\$ (3,059.82)	UT PILOT	\$ 39,183.41
TOTAL	\$ 127,551.12		\$ 299,381.75