

**July 13, 2015**  
**St. James Municipal Center**  
**City Council Meeting**

**AGENDA ITEM: Call To Order**

Mayor White called the meeting to order. The following councilmembers were present: Councilman Sachs, Councilman Anselm, Councilwoman Weatherly, Councilman Huster, Councilman Smith, Councilman Tonding, Councilman Edwards and Councilman Watkins. City Administrator Harold Selby and City Clerk Sarah Wheeler were also in attendance.

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**AGENDA ITEM: Pledge**

Mayor White led the council in the Pledge of Allegiance.

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**AGENDA ITEM: Citizens Comments**

No citizens had requested to speak.

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**AGENDA ITEM: Robert Tessaro – MO Community Development/Codes Committee**

**Discussion: Mo Community Development**

Mr. Tessaro talked with the council about the Mo Community Development program. The program would cost the city a \$250 annual fee but the membership would allow the city to look and see what other communities have done in order to receive grants and other funding to help better our community. Councilman Smith made a motion to pay the annual membership fee and allow Mr. Tessaro to move forward with the program. Councilman Huster seconded the motion. All councilmembers voted “aye”.

**Discussion: Codes Committee**

Mr. Tessaro next discussed the work the codes committee had been doing. The first section of the code book that was being reviewed was the Nuisance Codes. He stated that they were very out of date and did not allow the city employees to have the correct authority to move forward with certain nuisances. Mr. Tessaro had provided a revised copy that the committee had come up with and asked the council for their review and feedback, after the committee received feedback from the council they would like to move forward and have the attorney look at it to make sure everything was legal. It was agreed that the council would review and bring back suggestions at the August meeting before moving on to the attorney.

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**AGENDA ITEM: Minutes**

**Vote or To Do: Minutes**

Councilman Sachs made a motion to approve the minutes from the June 8, 9, 10, and 16<sup>th</sup> City Council meetings. Councilwoman Weatherly seconded the motion. All Councilmembers voted “aye”.

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**AGENDA ITEM: Bills**

**Vote or To Do: New Vote Item**

Councilman Anselm made a motion to pay the June bills. Councilman Huster seconded the motion. All Councilmembers voted “aye”.

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## **AGENDA ITEM: New Hire Screenings**

### **Discussion: New Hire Screenings**

City Administrator Selby and Mayor White suggested to the council that the city begin doing checks on new hires such as driver's license check, background check, drug testing, and work steps. The council agreed that it would be a good idea and asked Harold to bring something back for the August meeting for an employee handbook update.

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## **AGENDA ITEM: Pay Raises UT**

### **Discussion: pay raises for utility employees**

Harold let the council know that we have been searching for a utility employee since around Thanksgiving of last year and have not had luck. Mike Licklider Utility Superintendent and Harold requested raises for two of the employees in the utility department that would be moving up in positions and also requested that the council raise the starting rate of the lineman to help get employees that would want to work for the city and would stay. The following increases were requested: \$19.46 to \$21.50 for the current line foreman, Chuck Hitch; \$14.20 to \$15.00 for Ryan Thompson who was moving to the electric department; New Hires Lineman 1 would go from \$14.70 to \$16.00, Lineman 2 from \$16.17 to \$17.50 and Lineman 3 from \$17.15 to \$19.00 and Journeyman from \$18.51 to \$21.00.

### **Vote or To Do: New Vote Item**

Councilman Anselm made a motion to approve the employee pay increases. Councilman Smith seconded the motion. Upon voting the votes were as follows: Ayes: Councilman Anselm, Smith, Watkins, Tonding, Sachs and Weatherly. Nays: Councilman Edwards and Huster. Councilman Watkins made a motion to approve the new hire pay increases. Councilman Smith seconded the motion. Upon voting the votes were as follows: Ayes: Councilman Anselm, Smith, Watkins, Tonding, Sachs and Weatherly. Nays: Councilman Edwards and Huster. Both motions were passed as recorded in the minutes.

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## **AGENDA ITEM: Audit Proposals**

### **Discussion:**

The council reviewed a 1 year extension contract proposal with Kean and Company for the 2014/2015 Audit. The rate for the 2014/2015 audit would be \$9,700 which was a \$400 increase from the previous year.

### **Vote or To Do: Audit**

Councilman Anselm made a motion to approve the new 1 year extension contract. Councilman Huster seconded the motion. The voting was as follows: "Aye" Councilman Anselm, Huster, Weatherly, Sachs, Tonding, Smith. "Nays" Councilman Edwards and Watkins.

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## **AGENDA ITEM: Cemetery Proposals**

### **Discussion:**

Stack & Associates had requested at a previous meeting to either trade a small piece of city property that adjoined his land for the services of laying out the new section of the cemetery or to be paid directly for the services. Mr. Stack presented the council with an agreement for either trade or services.

### **Vote or To Do: New Vote Item**

Councilman Watkins made a motion to pay Stack and Associates \$4,150 for the services of plotting out the new section of the cemetery. Councilman Huster seconded the motion. All Councilmembers voted "aye".

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## **AGENDA ITEM: Bill No. 15-1065 – Amending Chapter 24**

### **Discussion:**

The first reading of Bill No. 15-1065 was held at the June Council meeting. Clerk Wheeler read Bill No. 15-1065 for the second and final reading.

### **Vote or To Do: New Vote Item**

Councilman Watkins made a motion to approve the bill to become Ordinance No. 15-1065. Councilman Anselm seconded the motion. Upon roll call the voting was as follows: Councilman Watkins “aye”; Councilman Anselm “aye”; Councilman Huster “aye”; Councilwoman Weatherly “aye”; Councilman Edwards “aye”; Councilman Sachs “aye”; Councilman Tonding “aye”; Councilman Smith “aye”. The Ordinance was approved as read.

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## **AGENDA ITEM: Resolution No. 15-240 – Director or Alternate Director Appointment to Mo Joint Municipal Electric Utility Commission**

### **Discussion:**

Clerk Wheeler read Resolution No. 15-240 out loud for the first and only reading.

### **Vote or To Do: Resolution No. 15-240**

Councilman Edwards made a motion to approve Resolution No. 15-240 as read. Councilman Weatherly seconded the motion. All Councilmembers voted “aye”.

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## **AGENDA ITEM: Utility Board Report**

### **Discussion: utility board report**

Mayor White asked the council to set a date to get the utility board and city council together for the quarterly meeting to review rates. The Council agreed on Monday July 27th at 7:00 pm.

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## **AGENDA ITEM: Mayors Appointments**

### **Discussion: New Discussion Item**

Mayor White provided a list to the council of all of the boards and committees and the members that were up for reappointment.

### **Vote or To Do: New Vote Item**

Councilman Edwards made a motion to reappoint all members on the Mayor’s list. Councilman Huster seconded the motion. All councilmembers voted “aye”.

Councilman Anselm made a motion to reappoint the City Attorney. Councilwoman Weatherly seconded the motion. The voting was as follows: Ayes: Councilmembers Weatherly, Tonding, Huster, Smith, Sachs & Anselm. Nays: Councilmembers Edwards and Watkins.

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## **AGENDA ITEM: City Administrator Comments**

### **Discussion: New Discussion Item**

Harold mentioned that bids on the sidewalk project had been opened and he would need a vote from the council to accept the low bid, he will then come back to the council with a contract once MODOT approves moving forward with the low bidder. Councilman Huster made a motion to approve the low bid from Don Maggi, Inc. in the amount of \$560,191.29. Councilman Edwards seconded the motion. All Councilmembers voted “aye”.

Next Harold asked the council to get bids on a new trash truck and also bids of what it would cost for the city to lease a new trash truck and bring them back to the next meeting. Councilman Tonding made a motion to get with Terry to get the specs for the new truck and to begin getting bids. Councilman Anselm seconded the motion. All councilmembers voted “aye”.

Harold mentioned that we had received a \$10,000 reimbursement for the tree study.

Finally, Harold stated that the city ordinance book was very out of date and asked for permission to get bids on working with Sullivan Publications to update the ordinance book and to also put it online so that it is searchable and easier to look at. Councilman Tonding made a motion for Harold to bring back bids to the council. Councilman Smith seconded the motion. All councilmembers voted “aye”.

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## **AGENDA ITEM: Mayors Comments**

### **Discussion: mayors discussion**

Mayor White mentioned the Golden Age Center and Tourist Information Center leases were up and asked to have those prepared for the next council meeting. He also mentioned that he would like to soon put together a committee to start discussing downtown revitalization.

Councilman Watkins asked if a game camera could be put back up on dumpsters to stop illegal dumping and a label made to state that the dumpsters are under video surveillance. He also had received a complaint from a citizen asking if Fireworks could be changed to 11:00 pm instead of midnight.

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## **AGENDA ITEM: Adjourn**

### **Vote or To Do: New Vote Item**

With no further business to discuss, Councilman Edwards made a motion to adjourn. Councilman Watkins seconded the motion. All councilmembers voted “aye”.

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Jim W. White, Mayor

ATTEST:

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Sarah Wheeler, City Clerk

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Date