

APRIL 04, 2011

CITY COUNCIL MEETING MINUTES

7:00 P.M.

ITEM # 1 - Mayor Dennis Wilson called the meeting to order with councilpersons, Jim White, David Watkins, Danielle Verkamp, Don Moore, Margaret Roberts, Rodney Edwards and David Cottingham present for the meeting. Also present for the meeting were employees Candace Connell, Terry Gibson, Mike Licklider, City Clerk Woolsey, Mark Davis, Jeff Meadows citizen Garland Pyatt and Leader Journal's Kathleen Meyer also Saint James Press' Chris Daniels.

ITEM # 2 – Mayor Wilson led in the Pledge of Allegiance.

ITEM # 3 - On a motion by Don Moore and a second by Margaret Roberts the March 07, 2011 Regular Council minutes were approved as written. The vote is as follows: Don Moore-aye, Danielle Verkamp-aye, Margaret Roberts-aye, David Watkins-aye, Jim White-aye, Rodney Edwards-aye, Don Poskin – absent, David Cottingham - aye .

ITEM # 4 – On a motion by Jim White and a second by Danielle Verkamp the paying of March 2011 City General fund bills, listed below, and the Utility General bills in the amount of \$ 145,952.37 were unanimously approved for payment. The vote is as follows: Don Moore-aye, Danielle Verkamp-aye, Margaret Roberts-aye, David Watkins-aye, Jim White-aye, Rodney Edwards-aye, Don Poskin – absent, David Cottingham - aye .

ITEM # 5 – Citizen Input: Garland Pyatt, living at 624 Helen St., asked the City to consider doing something about his 2 neighboring houses which are in much need of repair or demolition.

ITEM # 6 – The presentation of C of C's operation of the Tourist Information Center was postponed to a later time.

ITEM # 7 – Proposed Ordinance # 11-1005 – To vacate undeveloped Gwendolyn Drive in the Mitchell Addition was posted and given to the City Council 24 hours prior to the meeting and read twice by title at the meeting. On a motion by David Watkins and a second by Don Moore the proposed Ordinance passed. The vote is as follows: Don Moore-aye, Danielle Verkamp-aye, Margaret Roberts-aye, David Watkins-aye, Jim White-aye, Rodney Edwards-aye, Don Poskin – absent, David Cottingham - aye .

ITEM # 8 – Proposed Ordinance # 11-1006 – Approving the replat of tract A of the St. James Industrial Development Park of the City of St. James so that all of said premises will be known as “St. James Industrial Park Plat No. 5” was posted and given to the City Council 24 hours prior to the meeting and read twice by title at the meeting. On a motion by Margaret Roberts and a second by Rodney Edwards the proposed Ordinance passed. The vote is as follows: Don Moore-aye, Danielle Verkamp-aye, Margaret Roberts-aye, David Watkins-aye, Jim White-aye, Rodney Edwards-aye, Don Poskin – absent, David Cottingham - aye .

ITEM # 9 - Proposed Ordinance # 11-1007– regarding the grant application for the City's participation in Missouri's Safe Routes to School Program was posted and given to the City Council 24 hours prior to the meeting and read twice by title at the meeting. On a motion by Margaret Roberts and a second by Rodney Edwards the proposed Ordinance passed. The vote is as follows: Don Moore-aye, Danielle Verkamp-aye, Margaret Roberts-aye, David Watkins-aye, Jim White-aye, Rodney Edwards-aye, Don Poskin – absent, David Cottingham - aye .

ITEM # 10 - Proposed Resolution # 11-189– To approve a Peak Flow Voluntary Compliance Agreement was given to the City Council 24 hours prior to the meeting and read once by title at the meeting. On a motion by Rodney Edwards and a second by David Cottingham the proposed Resolution passed. The vote is as follows: Don Moore-aye, Danielle Verkamp-aye, Margaret Roberts-aye, David Watkins-aye, Jim White-aye, Rodney Edwards-aye, Don Poskin – absent, David Cottingham - aye .

ITEM # 11 – Proposed Resolution # 11-190– to adopt an Inspection & Maintenance Program was given to the City Council 24 hours prior to the meeting and read once by title at the meeting. On a motion by Margaret Roberts and a second by Danielle Verkamp the proposed Resolution passed. The vote is as follows: Don Moore-aye, Danielle Verkamp-aye, Margaret Roberts-aye, David Watkins-aye, Jim White-aye, Rodney Edwards-aye, Don Poskin – absent, David Cottingham - aye .

ITEM # 12 - Proposed Resolution # 11-191– to adopt an Inflow & Infiltration Assessment Rehabilitation Plan was given to the City Council 24 hours prior to the meeting and read once by title at the meeting. On a motion by Margaret Roberts and a second by Jim White the proposed Resolution passed. The vote is as follows: Don Moore-aye, Danielle Verkamp-aye, Margaret Roberts-aye, David Watkins-aye, Jim White-aye, Rodney Edwards-aye, Don Poskin – absent, David Cottingham - aye .

ITEM # 13 - Proposed Resolution # 11-192- To approve Application to USDA for Paving of Wilson Drive in the Industrial Park was given to the City Council 24 hours prior to the meeting and read once by title at the meeting. On a motion by Margaret Roberts and a second by Rodney Edwards the proposed Resolution passed. The vote is as follows: Don Moore-aye, Danielle Verkamp-aye, Margaret Roberts-aye, David Watkins-aye, Jim White-aye, Rodney Edwards-aye, Don Poskin – absent, David Cottingham - aye .

ITEM # 14 – On a motion by Jim White and a second by Rodney Edwards Sachs Electric Company was approved for the construction of the City of St. James, Missouri Phelps 138/34.5k Substation Rebuild Contract SJ-11-1M and the SJ-11-1LM Electric Substation Labor and Materials Construction Bid Tabulation recommended by Allgeier, Martin and Associates in the amount of \$1,599,112.90 total contract price.

On a motion by Margaret Roberts and a second by David Watkins the Council unanimously agreed that payment to Allgeier, Martin & Associates and C. M. Archer for engineering construction inspection services will not exceed 4% of the Substation construction costs. The vote is as follows: Don Moore-aye, Danielle Verkamp-aye, Margaret Roberts-aye, David Watkins-aye, Jim White-aye, Rodney Edwards-aye, Don Poskin – absent, David Cottingham - aye .

ITEM # 15 – Mayor Wilson stated representatives from the St. James School, Caring Center and the Youth Empowerment Program has requested the use of the City’s building located across from the High School at 125 Parker Street for a summer youth project to clean up and redesign as a “Coffee House” to be used as a place to socialize. The project is grant dependant and will be formed as Not-For-Profit. It will be cleaned up and usable for something else if their intended use subsides.

On a motion by Margaret Roberts and a second by Jim White the Council unanimously approved the St. James School, Caring Center and the Youth Empowerment Program’s request to pursue the cleaning and renovating of the City building located at 125 Parker Street as their funding permits. The vote is as follows: Don Moore-aye, Danielle Verkamp-aye, Margaret Roberts-aye, David Watkins-aye, Jim White-aye, Rodney Edwards-aye, Don Poskin – absent, David Cottingham - aye .

ITEM # 16 – Prior to the approval of the 2011/2012 City Budget David Watkins voiced his concern regarding the Utility PILOT, stating he felt we should not accept more than the budgeted \$400,000.00 and that the percentage should be lowered the last month so as not to exceed that amount.

Margaret Roberts stated the Council had discussed the overage during previous meetings and decided refunds to customers would be minimal so any overage would better serve our citizens if we spent it on the repairing of storm water drainage needs. There are several areas in town needing attention where drainage is concerned.

After much discussion, David Watkins then made a motion for the utility billing department to hold the percentage this month to what is necessary to reach the \$400,000 cap for this 2010/2011 budget year. Don Moore seconded the motion. The motion did not pass. The vote is as follows: Don Moore-aye, Danielle Verkamp - nae, Margaret Roberts - nae, David Watkins-aye, Jim White-nae, Rodney Edwards-nae, Don Poskin – absent, David Cottingham - nae.

On a motion by Don Moore and a second by Margaret Roberts the 2011/2012 proposed budget was unanimously approved as follows:

RE. TAX	\$ 132,240.00	EXP.	GEN. FUND	\$ 246,565.00
SALES TAX	\$ 448,000.00		RES 04-136 Reimb. UT	\$ 8,000.00
CABLE T.V.	\$ 18,050.00		POLICE DEPT.	\$ 458,000.00
BUSINESS LIC	\$ 6,500.00		COMMUNITY DEV	\$ 58,325.00
BUILDING			CODES ADMIN 1/2 (ut to	
PERMITS	\$ 500.00		pay 1/2)	\$ 22,000.00
INTEREST	\$ 6,000.00			
MISC.(GEN.-ST.)	\$ 500.00			
DEPOT RENTAL	\$ 1,200.00			
MUNICIPAL				
COURT	\$ 97,000.00		MUNICIPAL COURT	\$ 97,000.00
GAS & VEH TAX	\$ 145,000.00		STREET DEPT.	\$ 265,100.00
SPORTS & REC	\$ 15,200.00		SPORTS & REC	\$ 115,200.00
COMMUNITY				
PARK	\$ 9,000.00		COMMUNITY PARK	\$ 9,000.00
TST	\$ 224,000.00		TST	\$ 224,000.00
RE. TAX - PARK	\$ 22,600.00		PARK - RE TAX	\$ 22,600.00
SANITATION	\$ 432,000.00		SANITATION DEPT	\$ 432,000.00
LODGING TAX	\$ 47,000.00		LODGING TAX/TOURISM	\$ 47,000.00
approx 6%	\$ 400,000.00			
SWIMMING				
POOL TX	\$ 220,000.00		SWIMMING POOL	\$ 117,417.49
POOL REV.	<u>\$ 43,200.00</u>		DEBT SERV.	<u>\$ 145,782.51</u>
	\$ 2,267,990.00			\$ 2,267,990.00

ITEM # 17 – On a motion by Jim White and a second by Danielle Verkamp the Utility Department budget of \$ 5,373,383.75 was approved as presented. The vote is as follows: Don Moore-aye, Danielle Verkamp-aye, Margaret Roberts-aye, David Watkins-aye, Jim White-aye, Rodney Edwards-aye, Don Poskin – absent, David Cottingham - aye .

ITEM # 18 - Mike Licklider, superintendent of utilities, recommended there be no utility rate increases in the near future.

ITEM # 19 – The burning of 1970 through 1972 police records was approved. The vote is as follows: Don Moore-aye, Danielle Verkamp-aye, Margaret Roberts-aye, David Watkins-aye, Jim White-aye, Rodney Edwards-aye, Don Poskin – absent, David Cottingham - aye .

ITEM # 20 – Committee Reports:

All departments are running smoothly and departmental budgets are tight but it was agreed we are fortunate that we have not had to lay off any employees.

ITEM # 21 – Candace Connell stated:

- We are waiting for obligation of funds on the Safe Routes to School and Enhancement grants.
- Wilson Dr. in the Industrial Park has been roughed in at their expense and will apply for a USDA grant to asphalt the road past lot # 21.
- Painting of the pool is to begin soon and pool toys will be purchased with the balance of the money allocated towards the pool such as a climbing wall and/or floatables.
- The pool dedication is scheduled for Sunday afternoon May 22nd, 2011 and is to open the following Friday, May 27th, 2011.

On a motion by Margaret Roberts and a second by Rodney Edwards, C.M. Archer Group, P.C.'s Task Work Authorization No. 8, regarding the Wastewater Bypass Elimination Plan & Disinfection Preliminary Engineering Report, was approved. The vote is as follows: Don Moore-aye, Danielle Verkamp-aye, Margaret Roberts-aye, David Watkins-aye, Jim White-aye, Rodney Edwards-aye, Don Poskin – absent, David Cottingham - aye .

ITEM # 22 – Mayor Wilson reported the Civics Club, trying to interest kids to recycle, had a contest and prior to this council meeting they awarded 1st and 2nd place to children who participated in drawing recycle related pictures. He also reported the 2010 census for St. James is now 4,216 people.

ITEM # 23 – On a motion by Jim White and a second by Don Moore, pursuant to 610.021 (3) of the Missouri Revised Statutes the open meeting adjourned to closed session. The vote is as follows: Don Moore-aye, Danielle Verkamp- aye, Margaret Roberts-aye, David Watkins-aye, Jim White-aye, Rodney Edwards-aye, Donald Poskin – absent, David Cottingham – aye.

Mayor Wilson called the closed session to order to discuss a personnel issue regarding the 03-25-2011 termination of police officer Christopher French.

Each councilperson agreed with the decision made to terminate Officer French. The vote is as follows: Don Moore-aye, Danielle Verkamp- aye, Margaret Roberts-aye, David Watkins-aye, Jim White-aye, Rodney Edwards-aye, Donald Poskin – absent, David Cottingham – aye.

On a motion from David Watkins and a second by Rodney Edwards it was unanimously approved to adjourn the closed session and return to open session. The vote is as follows: Don Moore-aye, Danielle Verkamp- aye, Margaret Roberts-aye, David Watkins-aye, Jim White-aye, Rodney Edwards-aye, Donald Poskin – absent, David Cottingham – aye.

The open session resumed with no further business.

On a motion by Margaret Roberts and a second by David Watkins the meeting adjourned.

Mayor – Dennis Ira Wilson

ATTEST:

City Clerk

MARCH 2011 BILLS & SALARIES

DEPOSITED IN GEN. FUND

GENERAL	\$	12,100.36	RE TAX/BLDG PERMIT/MISC	\$	3,299.13
POLICE	\$	34,953.91	CABLE TV FRANCHISE	\$	-
COMMUNITY DEV.	\$	4,332.95	SALES TAX	\$	36,011.28
ENGINEER	\$	2,339.37	INTEREST	\$	452.15
MUNICIPAL COURT	\$	10,426.90	MUNICIPAL COURT	\$	15,026.50
SANITATION	\$	31,398.99	SANITATION	\$	36,800.16
STREET	\$	14,916.57	GAS TAX/PERMITS	\$	10,357.51
TRANS. SALES TAX	\$	15,013.52	TRANS. SALES TAX	\$	18,005.63
TIC	\$	3,000.31	TIC	\$	2,566.56
PARK	\$	1,667.25	PARKS	\$	1,388.71
SUMMER SPORTS	\$	8,877.07	SUMMER SPORTS	\$	37.36
SWIMMING POOL	\$	1,604.56	SWIMMING POOL	\$	17,990.84
UT TO REIMB	\$	(3,077.04)	UT PILOT	\$	40,605.36
DEPOT	\$	1,893.21	DEPOT	\$	1,515.00
TOTAL	\$	139,447.93		\$	184,056.19