

# **November 12, 2013**

## **St. James Municipal Center**

### **Regular City Council Meeting**

#### **AGENDA ITEM: Roll Call**

The following Councilmembers were present for the City Council meeting: Mayor Wilson, Councilman Moore, Councilman Garver, Councilman Tonding, Councilman White, Councilman Cahill, Councilwoman Verkamp, and Councilman Sachs. City Administrator Jeff Davis and City Clerk Sarah Wheeler were also in attendance. Councilwoman Roberts was absent.

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#### **AGENDA ITEM: Pledge of Allegiance**

##### **Discussion: Pledge of Allegiance**

Mayor Wilson led the Council in the Pledge.

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#### **AGENDA ITEM: Approve Minutes**

##### **Vote or To Do: Approve Minutes from October 15, 2013 Meeting**

Councilman Sachs made a motion to approve the minutes, Councilwoman Verkamp seconded the motion. All councilmembers voted "aye".

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#### **AGENDA ITEM: October Bills**

##### **Vote or To Do: October Bills**

Councilman White made a motion to approve the October bills to be paid. Councilman Garver seconded the motion. All councilmembers voted "aye".

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#### **AGENDA ITEM: Audit Review**

##### **Discussion: 2013 Audit Review**

Mark Kean with Kean & Company presented the 2012-2013 annual audit to the City Council. Some of the points he touched on were: Page 12 and 13, showing the city came out \$82,030 positive and Utilities with a \$299,432 loss. Page 17 showed the city had \$1,630,020 in the bank at the end of the fiscal year. The audit also showed the Utility fees were up 6% overall, however, the cost was also up 8.4% which was the reason for the loss. Page 37 noted events after the end of fiscal year. Some items listed were the sewer bond election passed, James Foundation Transfer of Library and Park. The final item discussed was pages 43 & 44, which talked about control deficiencies. Some of the items suggested were: continue work with an outside accounting firm to review books monthly and payroll allocation for utilities.

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#### **AGENDA ITEM: Ordinance No. 13-1049**

An ordinance allowing two handicap parking spots on the west side of North Bourbeuse in front of the Police Station.

##### **Discussion: Ordinance No. 13-1049**

Clerk Wheeler read Ordinance No. 13-1049 for the first reading. Jeff explained the need for the parking spots to the Council. Clerk Wheeler read Ordinance No. 13-1049 for the second and final reading.

##### **Vote or To Do: Ordinance 13-1049**

Councilman Tonding made a motion to approve Ordinance No. 13-1049 as read. Councilman Cahill seconded the motion. Upon roll call, all councilmembers voted "aye".

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## **AGENDA ITEM: Ordinance No. 13-1050 MODOT Sidewalk project STP-9900(949)**

An ordinance authorizing the Mayor to execute the sidewalk improvement agreement with Missouri Highways and Transportation Commission on behalf of the City of St. James.

### **Discussion: Ordinance No. 13-1050**

Clerk Wheeler read Ordinance No. 13-1050 aloud for the first reading. Jeff explained that this ordinance was a requirement from MODOT to move forward with the sidewalk projects. Clerk Wheeler read Ordinance No. 13-1050 for the second and final reading.

### **Vote or To Do: Ordinance No. 13-1050**

Councilman Sachs made a motion to approve Ordinance No. 13-1050 as read. Councilman Moore seconded the motion. Upon roll call, all councilmembers voted “aye”.

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## **AGENDA ITEM: Ordinance No. 13-1051 MODOT Sidewalk project SRTS-INF-H31D(104)**

An ordinance authorizing the Mayor to execute the sidewalk improvement agreement with Missouri Highways and Transportation Commission on behalf of the City of St. James.

### **Discussion: Ordinance No. 13-1051**

Clerk Wheeler read Ordinance No. 13-1051 aloud for the first reading. Jeff explained that this ordinance was a requirement from MODOT to move forward with the sidewalk projects. Clerk Wheeler read Ordinance No. 13-1051 for the second and final reading.

### **Vote or To Do: Ordinance No. 13-1051**

Councilman Sachs made a motion to approve Ordinance No. 13-1051 as read. Councilwoman Verkamp seconded the motion. Upon roll call, all councilmembers voted “aye”.

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## **AGENDA ITEM: City Administrator Report**

### **Discussion: City Administrator Report**

Jeff mentioned the following items in his report:

- Cemetery Trust had been worked out. At the end of 30 days the cemetery will be transferred to the city. This should be around December 1<sup>st</sup>.
  - West Washington Building – Still trying to work out an agreement. December 17<sup>th</sup> it will go to court if no agreement has been reached. The building was also tested for asbestos and it came back positive. Next step will be to go to bid for a contractor to do asbestos abatement.
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## **AGENDA ITEM: Mayor’s Report**

### **Discussion: Mayor’s Report**

Mayor Wilson mentioned the following items in his report:

- Street department will begin picking up leaves.
  - Football field at school has begun work and is already looking improved.
  - BBQ Competition the past weekend had a good turnout.
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## **AGENDA ITEM: Adjourn**

There being no further business to discuss, Councilman White made a motion to adjourn. Councilman Cahill seconded the motion. All councilmembers voted “aye”.

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Dennis I Wilson, Mayor

ATTEST:

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Sarah Wheeler, City Clerk

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Date