

December 3, 2012

St James Depot

Regular City Council Meeting

AGENDA ITEM: Call To Order

Those present for the meeting were: Mayor Wilson, Councilman Moore, Councilman Watkins, Councilwoman Verkamp, Councilman Cahill, Councilman Sachs, Councilman White, Councilman Tonding, Councilwoman Roberts, City Administrator Jeff Davis and City Clerk Sarah Wheeler

AGENDA ITEM: Pledge Of Allegiance

Mayor Wilson led the pledge.

AGENDA ITEM: Approve Minutes

November 5, 2012 Regular & Closed Meetings; November 19, 2012 Informational Meeting

Vote or To Do: Minutes

Councilman Sachs made a motion to approve the minutes, Councilwoman Roberts seconded the motion. All council members voted "aye".

AGENDA ITEM: Bills To Be Paid

Vote or To Do: Bills to be paid

Councilman Moore made a motion to approve the bills to be paid. Councilman Tonding seconded the motion. All council members voted "aye".

AGENDA ITEM: Police Award Presentation - Rylee Blankenship

Discussion: Award to Rylee Blankenship

Chief Anderson presented an award to Rylee Blankenship for service in helping spot the car in the hit and run a couple months ago.

AGENDA ITEM: Kelly Beets - Present Grant Check For Sewer Camera

Discussion:

Kelly Beets, MIRMA Representative presented Mayor Wilson with grant money in the amount of \$5,500 for a sewer camera.

AGENDA ITEM: Martha Cameron – Hiking/Biking Trail

Discussion:

Martha was unavailable for the meeting.

AGENDA ITEM: Citizen Input

No citizens requested to speak to the Council.

AGENDA ITEM: Approve Insurance For Bruce Parton

Discussion:

The Fire District had come to Jeff and asked to have Bruce ride on the city insurance policy. Jeff had discussed with Sheran Ashby and it is ok. Fire district would pay City and City would carry on their policy. The change would not cost the city anything.

Vote or To Do: New Vote Item

A motion was made by Councilman Moore to allow Bruce Parton to be carried on City Insurance. Councilwoman Roberts seconded the motion. All council members voted "aye".

AGENDA ITEM: Approve Bids For Waterline Bore

Discussion:

Utilities will need to bore under road at James Street to tie water systems together. Excel Utility contractors came in with the lowest bid at \$10,000.

Vote or To Do: New Vote Item

Councilwoman Roberts made a motion to accept the bid from Excel Contractors. Councilwoman Verkamp seconded the motion. All council members voted "aye".

AGENDA ITEM: Approve Bid For Allgeire, Martin And Associates For Engineering

Discussion:

Jeff let the Council know that this project would be paid for with the GO Bond funds remaining from the substation project. The money must be spent within a certain period of time, therefore a priority list is being made of projects that need to be done first. This project consists of having Allgeire, Martina and Associates handle engineering to fix a switch at the substation.

Vote or To Do: New Vote Item

Councilman Moore made a motion to approve the bid for Allgeire, Martin and Associated for Engineering. Councilman White seconded the motion. All council members voted "ate".

AGENDA ITEM: Resolution 12-220

Adopting the final draft of the St James Comprehensive Plan.

Discussion:

Resolution No 12-220 to adopt the final Comprehensive Plan for the City of St James was discussed. Councilman Watkins asked if changing the city government form to administrator type had changed. Councilman Moore attended the meeting and feels it is an updated version of what we already have, that it is a living document and can be changed at any time. Councilman White asked when code book would be updated. Mayor Wilson mentioned that the Code book would be the next step.

Vote or To Do: New Vote Item

Clerk Wheeler read Resolution 12-220 out loud. Councilman Moore made a motion to approve Resolution No. 12-220. Councilman White seconded the motion. Upon roll call, the voting was as follows: Councilman Moore "aye", Councilman White "aye", Councilman Sachs "aye", Councilman Tonding "aye", Councilwoman Verkamp "aye", Councilwoman Roberts "aye", Councilman Cahill "abstain", Councilman Watkins "abstain". The Resolution was approved.

AGENDA ITEM: Petition To Tear Down 110 W Washington

Discussion: Petition to Tear Down Building on Washington Ave

The building at 110 W. Washington was condemned in March. Jeff had some discussions with owner, planning and zoning and IDA. No one has interest in purchasing building. Owner is involved in lawsuit with neighbors, insurance agent and insurance company. Jeff has been in contact with Ed Hoertel and litigation will take approximately 3 years. A bid to tear down the building came in around \$60,000. The owner was given a period of time to tear down or city will put tax lein on property and tear down themselves. Attorney Hoertel has taken to court to get a court order to tear down building. The attorneys' advice is to get a judge involved and give recommendation. Jeff mentioned that people are breaking into building and it is very unsafe. Councilman

Watkins would like property barricaded better until we can get it torn down. The petition that will go to court will also ask the judge to make lien on property equal to taxes so that we get paid back for tearing down building. City would need to run tests to check for asbestos and check costs before deciding to tear it down.

Vote or To Do: New Vote Item

Councilwoman Roberts made a motion to go to court for a petition to tear down building at 110 W. Washington. Councilman Cahill seconded the motion. All council members voted "aye".

AGENDA ITEM: Appoint Library Board

Discussion: Library Board

A nine (9) member board will be needed according to state statute. They will help with planning out where we need to go. Will convene meeting soon to decide direction needed to go with library and James foundation. Jeff mentioned as it stands right now we currently have a library district and therefore will need to form a library board. The Library will be a separate entity. The State Librarians office recommended the City put a board together now to help make decisions. The State Librarian said she will also meet with board to give them options for funding and start-up funds.

Vote or To Do: Library Board Nominations

Mayor Wilson asked for approval to appoint the following people to the Library Board: Jane Burns, Joann Davidson, Tracy Edwards, Tonya Husky, Debbie Parton, Tim Siders, Tamara Storey, Mitch Weatherly, Lisa Cottingham, and Tashia Gordon. Councilwoman Roberts made a motion to appoint the above listed individuals to the Library Board. Councilman Sachs seconded the motion. All councilmembers voted "aye".

AGENDA ITEM: City Administrator Report

Discussion: City Administrator Report

Jeff mentioned the date for the annual Appreciation Dinner.

AGENDA ITEM: Mayors Report

Discussion: Mayors Report

Mayor Wilson briefly mentioned the Comprehensive Plan.

AGENDA ITEM: Adjourn

Vote or To Do: Adjourn

With no further business to discuss, Councilman Watkins made a motion to adjourn. Councilwoman Roberts seconded the motion. All Council members voted "aye".
